YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution M M Ghodasara Mahila Arts and Commerce College

- Name of the Head of the institution Dr. Dinesh A. Dadhania

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 02852670523

- Mobile no 9825625058

- Registered e-mail mmgjnd@gmail.com

- Alternate e-mail mmg_college@yahoo.co.in

- Address Opp. Motibaug,

- City/Town Junagadh

- State/UT Gujarat

- Pin Code 362001

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Women

- Location Urban

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **Bhakta Kavi Narsinh Mehta University**

- Name of the IQAC Coordinator   **Dr. R. A. Sagathiya**

- Phone No.   **9979598442**

- Alternate phone No.   **9427229090**

- Mobile   **9537342286**

- IQAC e-mail address   **mmgiqac@gmail.com**

- Alternate Email address   **loyan67@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://mmgcollegejnd.edu.in/images/iqacFiles/AQAR%202021-22270220247644.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [https://mmgcollegejnd.edu.in/images/iqacFiles/ACADEMIC%20CALENDER%202022-23210220241 2737.pdf](https://mmgcollegejnd.edu.in/images/iqacFiles/ACADEMIC%20CALENDER%202022-232102202412737.pdf)

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**C**	**1.97**	**2018**	**01/11/2018**	**31/10/2023**

6.Date of Establishment of IQAC   **10/12/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NSS	**NSS**	**State Govt. and Central Govt.**	**2022-23**	**94080**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Planning for value added / add on courses at College 2. To promote Learner centric education for students. Critical thinking, active learning, problem solving methods for teaching were stressed. 3. Purchase of new equipment, ICT tools for better curriculum delivery & Up gradation of IQAC Room 4. To promote employability of students placements cell initiatives to create awareness about career opportunity, Entrepreneurship through start up guidance cell. 5. To initiate activities under the banner of G20 presidency, Efforts to create awareness about the theme "one earth, one family, one future", Students to work for climate change and sustainable developments, India's cultural heritage to be spread by students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
IQAC calendar	IQAC sets a calendar of academic and quality-improving activities for teachers, non-teaching staff, and students at the start of each academic year
College website updated	Stakeholders are made aware of all information about all academic activities
To provide Bridge course and dought session, 30 hours for weak students.	More than 90% of results were achieved in the University examinations
To collect Feedback from stakeholders	IQAC collects feedback from stakeholders and submits an analysis to the academic council for Heads and Principal to act on.
Environment and energy audits	Maintain environmental standards as per regulatory norms
Sensitization of students on NEP	Handbook and manual are available teachers/non-teachers and students.
To enroll first time voters	Students 18 years and above were enrolled in the electoral rolls to participate in the election.

13.Whether the AQAR was placed before statutory body?　　　　**Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	18/06/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	M M Ghodasara Mahila Arts and Commerce College
• Name of the Head of the institution	Dr. Dinesh A. Dadhania
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02852670523
• Mobile no	9825625058
• Registered e-mail	mmgjnd@gmail.com
• Alternate e-mail	mmg_college@yahoo.co.in
• Address	Opp. Motibaug,
• City/Town	Junagadh
• State/UT	Gujarat
• Pin Code	362001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Bhakta Kavi Narsinh Mehta University
• Name of the IQAC Coordinator	Dr. R. A. Sagathiya

• Phone No.	**9979598442**
• Alternate phone No.	**9427229090**
• Mobile	**9537342286**
• IQAC e-mail address	**mmgiqac@gmail.com**
• Alternate Email address	**loyan67@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://mmgcollegejnd.edu.in/images/iqacFiles/AQAR%202021-22270220247644.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://mmgcollegejnd.edu.in/images/iqacFiles/ACADEMIC%20CALENDER%202022-232102202412737.pdf

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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• Upload latest notification of formation of IQAC	View File
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• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
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• If yes, mention the amount		

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13-04-2024 08:13:54

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13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	18/06/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	29/03/2023

15.Multidisciplinary / interdisciplinary

M.M. Ghodasara Mahila Arts and Commerce College provides a holistic multidisciplinary curriculum with the goal of providing students with an overall knowledge of allied fields in addition to their primary studies.

The College will adopt the guidelines or provisions developed by the University with regard to curriculum for implementing the

multidisciplinary/interdisciplinary structure of the New Education Policy

- Accounting and commerce are required courses at the Institute.

In B.Com Course's six semesters, disciplines such as Financial

Accounts, Accounting 1 to6, Corporate Account, cost account, management Account, Business organization & Management, Micro & Macro Economics English, English, Business communication and

Computer Science, F.E. PSS, HRM, Banking are taught.

- Economics, Sociology, Gujarati, English are main subjects taught in Arts department.
- In B.C.A department taught the subject as per guideline of BKNM University.

A credit-based course on environmental education is included in the curriculum. Students participate in community engagement and social service projects each semester through NCC and NSS,For example, 'Rakhi exhibition cum Sale' Programme Organised for helping hand of mentally disabled person with colabration of Ashdeep charitable Trust Junagadh. and visited old age Homes and students gave the donation, spreading awareness on health and cleanliness, and so on.

16.Academic bank of credits (ABC):

The introduction of the concept of Academic Bank of Credit (ABC) is one of the novel provisions of the new National Education Policy 2020 (NEP 2020). ABC will be helpful to the students who

are enrolled in undergraduate and postgraduate degree programmes by providing multiple entry and exit points with regard to various academic programmes. The ABC enables students to earn and secure credits from registered Higher Education Institutions as well as from schemes such as SWAYAM, NPTEL, and other upcoming Massive Open Online Courses.

M.M.Ghodasara Mahila Arts and Commerce college is an affiliated college to Bhakta Kavi Narshinh Mehta University Junagadh, which is a state university; as such, it adheres to the curriculum and structure established by the affiliating university. The institution will adhere to the guidelines of the affiliated university The College will follow the roadmap prepared by the University to implement the ABC.

17.Skill development:

The College offers various skill oriented certificate courses that are directly linked with development of life skills and entrepreneurship.

 Certificate Course in

1) tally (6 Months)

2) IBPS & CMAT

3) Competitive Exams(GPSC,Revenue)

4) Mahendi Classes

5) Drawing Classes

6) Beauty Parlor Classes

7) dress silai Classes

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college strives to incorporate elements of Indian Knowledge System in the pedagogical approaches. The faculty ensures that the knowledge of subject matter is imparted through mother tongue. While teaching, the faculty across the departments makes sure to impart the historical context, philosophy, and scientific temperament associated with various scientific discoveries and inventions. Further, the ancient Indian ideas, notions, and

beliefs are also taught during special lectures and celebration of festivals and life and works on famous Indian Personalities. The programmes conducted under Ek Bharat Shreshtha Bharat scheme and G 20 also promoted mutual understanding of different cultures and ideas. Various activities are held throughout the year by the NSS,NCC, and Saptadhar committees to instill the knowledge of India's rich and diverse culture in the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

(OBE) this Institute has introduced outcome based education (OBE) and choice based credit system (CBCS) in the year 2010.

- The syllabus has been adopted to focus on the course outcomes (COS) for the attainment of programme outcomes (POS).
- The best practices adopted for effective implementation of outcome based education teaching learning Methods, assessment, continuous quality improvement and monitoring.

20.Distance education/online education:

In this institution, importances are given for offline education. We encourage the faculty and students to take online courses offered by NPTEL and Swayam Platforms to enhance in- depth Knowledge in the emerging areas. Students are encouraged to attend national and international online Certificate Courses.

There were Whatsapp and Telegram groups formed for various subjects and batches where all necessary information was shared.

Extended Profile

1.Programme

1.1   **225**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **661**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **960**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **617**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **34**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **4**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**225**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**661**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**960**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**617**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**34**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**4**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**33**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**6094429.43**
4.3 Total number of computers on campus for academic purposes	**216**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

M.M.Ghodasara Mahila Arts and Commerce College, affiliated to Bhakta Kavi Narshinh Mehta University,

Integrating the UGC principles, Sustainable Development Goals and HEI core values, the college effectively implements and delivers the curriculum, focusing on contribution to national development, fostering global competencies, Educating a value system and promoting the use of technology.

The mechanism is as follows: Curriculum Delivery Planning

- **IQAC prepares an Annual Academic calendar accommodating the university academic calendar and departmental academic plans which is published in the College website.**
- **The Syllabi of various Programmes, Arts Commerce and BCA and weightage of Internal and External examinations are communicated through the college website.**

- Preparation of institutional general timetable, the department timetable, and teachers' course plan
- Add-on, Value-Added and Certificate courses supplementing the university curriculum

Curriculum Delivery Process

1. Faculty members prepare Course Plan focusing on course outcomes.
2. Faculty use LMS-Model and ICT platforms like Google Classroom, YouTube Channel, Microsoft teams etc.
3. doubt solving , mentor support and counslling are conducted after teaching hours.
4. Peer teaching, NPTEL & Inflibnet, Reference book and Computer lab to facilitate advanced learners
5. Effective implementation of experiential learning and value-added courses.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://mmgcollegejnd.edu.in/our-syllabus.php.

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- IQAC prepares an Annual Academic Plan accommodating the university academic calendar and departmental academic plans which is published in the College website.
- Induction programmes for first-year students and orientation programmes for parents to give wider knowledge on curriculum and conduct of internal exams.
- Preparation and publication of Internal exam timetable well in advance

Ensuring CIE:

- Regular tests as part of Formative Assessment Proper conduct of two Internal Exams and Prelim Exams in each semester
- Timely evaluation of answer scripts
- Time-bound completion of Seminars, Assignments, Projects, Internships and Industrial Visits

- **Time-bound completion of Add on / Value added courses and distribution of certificates.**
- **Regular Academic Audits by IQAC**
- **Preparation of Stream wise /Batch-wise Outcome Attainment Analysis**
- **Class-wise PTA meetings**
- **Grievance Redressal system and 'Suggestion box' for students' feedback**
- **Activities of Students Council, various cells, Saptdhara, NSS,NCC and departments' extension activities and outreach programmes ensure continuous development**
- **The exam-related grievances collected are scrutinised andcorrective measures are implemented to institutionalise proper mechanisms for continuous evaluat**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://mmgcollegejnd.edu.in/academic-calender.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

63

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

596

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

M.M.Ghodasara Mahila Arts and Commerce College is committed to adopt best practices blended with educational value system to achieve goal of excellence in providing quality education to our students. The Institution follows the curriculum of Bhakta Kavi Narsinh Mehta University and attaches high priority to core areas of human endeavor. The socially relevant issues relating to Environmental sustainability, Professional Ethics, Human values, Sensitivity to Gender,Community development, National integration etc. have been integrated into the larger framework of the syllabus through a series of programmes of various departments.

The NCC and NSS of the College has relentlessly pursued its' good work of spreading awareness among the students and the larger community about the threats to our environment and the need to promote sustainability of the environment. Students are encouraged to participate in various awareness programmes related to Biological Diversity and its' conservation, World Environment Day, World Lion Day, Save Wildlife, Rallies etc.

Green audit has been conducted to ensure the green activities in the campus, like solar pannel instolled among college campus

To summarise, M.M.Ghodasara Mahila College College always strives to hape and fine-tune the values and qualities of our valued students, the future of our society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

90

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://mmgcollegejnd.edu.in/images/iqacFiles/Student%20Satisfaction%20Survey%20(SSS%20Analysis%20Report)%202022-232402202412836.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mmgcollegejnd.edu.in/images/iqacFiles/YEAR%202022-232602202419821.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

661

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

420

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Programmes for advanced learners and slow learners the institute implements the selection process of advanced learners and slow learners. We select advanced learners and slow learners based on the basis of the marks obtained in the previous year examination. The interaction of faculty with the students in the classroom helps to identify slow and advanced learners.

Policy Guidelines for Advanced learners

- **To motivates the advanced learners to strive for higher goals and provides additional inputs for better career planning by offering special coaching for higher level competitive examinations.**
- **The special facilities are made available like libraries, computers and internet etc**

Policy Guidelines for Slow learners

- **Slow learners are treated like other students in the class but they are provided extra coaching for improvement and achievement.**
- **The institute helps the slow learners by giving proper guidance and support. The institute conducts extra classes for the difficult subjects. Special attention is given to the students in the class.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1996	34

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute has conducted various student centric activities at UG a level to improve the quality of teaching- learning methods. Experiential Learning

1-Research Project:-

Students are asked to complete research based projects on topics related to their syllabus.

2-Field Visit:-

Departments arrange field visits to educationally important areas.

3-Industrial Visit:-

The Department plans and organizes the industrial visits.

4-Guest lecturers:-

Departments organize Guest Lectures of eminent experts. Participative Learning

3-Teamwork

NCC and NSS Department organize. Activities like village adoption, Tree Plantation, Swachh Bharat Mission.

4-Group Work Practical and workshops in all individual and group work are also conducted.

Problem solving methodology

1-Research activities

Students are motivated to participate in the Research activities like participation in the Seminar, Workshop, Conferences and Publication work. File Description Documents

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.

- ICT Enabled Teaching is in practice to make classes more exhaustive and thorough.
- Teachers make the best use of ICT in the classrooms. It is found that visual presentations and use of visualizes help the weaker students to imbibe the concepts of the topics and enhance their ideas.
- Teaching learning through ICT is the need of the hour.
- It helps both slow and advanced learners to understand the topics easily and makes the class interesting too.
- Disciplines such as Commerce, Computer Applications, and economics, English, have Practical Components as part of their Curriculum which focus on problem solving skills using ICT techniques and Software.
- Power point presentations, you tube videos are used as an effective and relevant way of teaching during pandemic. It is an effective tool for acquiring information from multiple sources to help students to enhance their knowledge database.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

419

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being a constituent college of thef bhakat kavi narshinh Maheta University. The college follows the University rules and guidelines to conduct the Internal Assessment. Internal Assessment is taken through Assignments and written exams. Teachers ensure that the students are aware of the Internal Assessment Evaluation Criteria. It is discussed with them in detail to enhance transparency and rigor with a view to focus on individual and original work. Students are given opportunities for re-tests to improve themselves if the subject teacher thinks it appropriate. Remedial and Tutorial classes are regularly arranged to provide additional help. Disciplines such as Commerce, Computer Applications, have Practical Components as part of their Curriculum which focus on problem solving skills using ICT techniques and software. The Internal Assessment forms a part of a continuous evaluation system conducted through written Tests, , Assignments, Projects. All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner. The marks

are sent to the University after carefully uploading and cross-checking them so that any discrepancy does not arise. If any error is detected in the final mark-sheet in spite of rigorous scrutiny, it is promptly reported to the University by the College. File Description Documents

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Our college has a standard mechanism for grievances of all kinds including examination and assessment. To maintain highest transparency in internal assessment, the college has formed exam grievance which looks after exam related grievances of all kinds. Students are informed to lodge their grievance and submit it the exam committee. The exam committee consults the matter with the concerned department and solve the issue in maximum of a week's time. In case of error on part of the college, the student is considered for due rewards. Remedial exam is also conducted for the slow learners, for students who remained absent due to medical conditions and for those who need improvement in their performance. The grievance committee oversee all the queries related to assessment dissatisfaction and address its smooth solution. In this way, transparency is maintained.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

For an improved teaching-learning, it becomes extremely necessary that both the teachers and students are informed

clearly about the programme outcomes, programme specific outcomes and course outcomes of the programmes offered. The clarity in understanding contents, scope and limitations (if any) of programme or course enables the faculty to plan for entire teaching process and to execute the lecture delivery in an efficient manner. The individual course outcomes of all subjects are also properly stated on the college website. Many teachers are also the members of Board of Studies; thus, the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning. The college also motivated and sent teachers to attend special workshops, symposia on course development and programme outcome so that better result can be achieved.

https://mmgcollegejnd.edu.in/images/iqacFiles/Program%20Outcomes,%20Program%20Specific%20Outcomes%20and%20Course%20Outcomes%202021200220247684.pdf

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mmgcollegejnd.edu.in/images/iqacFiles/Program%20Outcomes,%20Program%20Specific%20Outcomes%20and%20Course%20Outcomes%202021200220247684.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

the college follows systematic process of The college offers 3 programme B.COM,B.A.,B.C.A.in Humanities and follows the curriculum designed and prescribed by the BOS of the university. These BOS of respective subjects design the course in the light of specific objectives stated and the college aims to achieve those objectives. The objectives of various courses are mentioned in their curriculum document and the same is explained to the students by respective teachers. The study material and content developed by teachers also indirectly indicate towards

the motifs of course delivery. The college ensures that all academic activities are organized based on the general and specific course outcomes. These program outcomes and course outcomes are displayed separately on college website. Collecting and evaluating data on programme and course outcomes for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

539

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mmgcollegejnd.edu.in/feedback.php?fcatIds=8

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

academic year 2022-23,the college has conducted extension activities to sensitize students regarding issues

Pertaining to their physical and mental health as well as the overall wellbeing as society and environment.

The activities were organized by the NSS unit under two categories: Regular activities and special camp.

Within the submit of regular programmer such as our students were organized RAKHI exhibition cam sale "vaccination clean and green college for with students collected west among college campus and hostel

areas and near by college one as secondly students are Joined poster rally with raised slogan on, save the water,

save the earth, save the girl child, clean India, green India etc. other events , celebrating International women's Day, Environment day, yoga Day. The special camp, held during, it emphasized

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

academic year 2022-23,the college has conducted extension activities to sensitize students regarding issues

Pertaining to their physical and mental health as well as the overall wellbeing as society and environment.

The activities were organized by the NSS unit under two categories: Regular activities and special camp.

Within the submit of regular programmer such as our students were organized RAKHI exhibition cam sale "vaccination clean and green college for with students collected west among college campus and hostel

areas and near by college one as secondly students are Joined poster rally with raised slogan on, save the water,

save the earth, save the girl child, clean India, green India etc. other events , celebrating International women's Day,

Environment day, yoga Day. The special camp, held during, it emphasized

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

850

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classroom: 33

Laboratories: 3

Total Computers: 216 (Include 40 Laptop)

Library and Reading Room: 2

Seminar Hall: 1

NAAC Room IQAC Room: 1

Classroom

There are 33 fully-furnished, well ventilated, spacious lecture rooms / classrooms, for conducting theory classes. Most of the classrooms are furnished with LCD projector and internet facility to adapt advanced teaching methods.

Laboratories

Institute has 3 laboratories to carry out the academic experiments prescribed by BKNMU.

Computing facilities

There are 176 computers and 40 laptops. The entire computers area unit is connected with local area network and internet facility. The institute has licensed software's like Windows

Operating System, Microsoft Office , NT Server include 15
Clients , Visual Studio 6.0 Professional, Borland Turbo C++,
Lotus 123, Borland bBase-III, Accounting Software – MUNIM, Fee
Receipt Software, Library Software-ACHHARYA, Tally EPR
Accounting Software, Redhat Linux, Word star 4.0 etc. In
addition to the regular activities students can download
research papers, browse internet, prepare report, power point
presentation etc. The institute has 40Mbps * 3 Broadband
internet facility through LAN. In Lab 104 total 38 computers
were upgraded in the current year.

Seminar Hall

A Seminar hall with good audio visual facilities is provided.
This seminar hall has seating capacity of 1000 students and is
being used for conferences, seminars, workshops, placement
activities as well as cultural activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/1yAvgC6Gqr9zwoCH_gyLbXW6f_SyaJ6U6/edit?usp=drive_link&ouid=104280598293999019795&rtpof=true&sd=true

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS ACTIVITIES

Outdoor Sports Infrastructure:

Sports

No. of Ground / Kit

Area / size (Meter)

Year of

Establishment

Basket ball

16*30 Meter

2015

Hand ball

40*20 Meter

1994

Khokho

27*16 Meter

2012

Badminton

24*12 Meter

2018

Softball

60*60 Feet

2005

Indoor Infrastructure:

No. of Ground / Kit

Area / size (Meter)

Year of

Establishment

Table Tennis

9*5 Feet

1994

Carrom Board

74*74 cm

1994

Judo, Karate

2.5*6 Feet

2015

Chess

1*1 Feet

1994

Yoga mates

6 yoga mates

2022-23

CULTURAL ACTIVITIES

INFRASTRUCTURE FOR CULTURAL ACTIVITIE

No. of cupboard

No. of cloths paired /ornaments

No. of paired OF ornaments

1

-

230

nil

1

88

-

ICT enabled Year of Establishment

Class room no.

Area / size (Meter)

Year of

Establishment

101

12.15 * 6.60

Nil

nil

nil

102

9.80*5.50

104

12 * 7.60

105

12 * 7.60

107

7.60 * 6

108

6.85 * 6.10

201

12.15 * 6.60

203

12.20 * 7.95

205

7.60 * 6.05

206

7.60 * 5.95

207

7.60 * 5.85

208

7.60 * 5.85

209

7.60 * 6.10

13-04-2024 08:13:54

211

8.85 * 4.05

212

8.85 * 3.85

301

9.20 * 8.20

309

7.50 * 5.90

311

7.50 * 5.90

313

8.90 * 5.95

13-04-2024 08:13:54

Seminar hall

32 *10.66

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1yAvgC 6Gqr9zwoCH_gyLbXW6f_SyaJ6U6/edit?usp=driv e_link&ouid=10428059829399019795&rtpof=t rue&sd=true

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1yAvgC 6Gqr9zwoCH_gyLbXW6f_SyaJ6U6/edit?usp=driv e_link&ouid=10428059829399019795&rtpof=t rue&sd=true
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6094429.43

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has computerized system. All the books are updated on computers regularly and for this purpose college uses "ACHARYA" software. Librarian uploads the purchased books on this software with the code and cupboard number so that the required book can be easily found out. borrowing and returning of books are possibles with the ACHARYA software.

Also Library has computer, scanner and printer.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://nlist.inflibnet.ac.in/index.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **C. Any 2 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

168215

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

61

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

M M Ghodasara Mahila Arts and Commerce College with has a BCA team of dedicated Computer skilled staff to cater to the needs related to IT infrastructure and maintenance. The institute periodically upgrades the IT infrastructure based on the requirements given by the respective departments. There are total 176 computers, 40 Laptops and 3 servers available in the institute.

The systems are connected with local area network and internet with 40Mbps * 3 speed. All the software's and other applications are periodically updated before the expiration. Also, all the application software are upgraded regularly as per the requirements.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

176

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6094429.43

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The following mention facts are evident that, there are established system and procedures for maintaining and utilizing physical, academic and support facilities.

Our College is certified by AISHE, LIC

Class Rooms:

Utilization:

Classrooms are used for the regular academic activities (teaching and examination) as per the time-table.

Maintenance:

The maintenance of class rooms such as cleaning is carried out with the help of housekeeping staff regularly.

Computer Lab:

Utilization:

All the labs are used for the conduction of regular academic activities as per the time-table, which is prepared before the commencement of every semester.

Maintenance:

Before the commencement of each semester, laboratory incharge checks the stock of consumable resources and working condition of the laboratory equipment.

Library:

Utilization: EVERDAY 12 HOURS OPEN THE LIBRARY FOR THE STUDENTS

The students aspiring to use reading room have to enter their details such as name, department, login and logout time in the register kept at the entrance of the library.

Maintenance:

Qualified library staffs is employed for the maintenance of the

library.

Sports Facility

Utilization:

The sports facility is made available to all the students throughout the year.

Maintenance:

Maintenance of the sport complex is supervised by Physical Education Department.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

749

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

245

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

245

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities

at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per the Bhakta Kavi Narsinh Maheta University, the student council is formed. The class students involve sexual harassment cell, anti-Ragging cell, students from NSS & NCC unit, toppers, representative of girl students,, sports & cultural activities are included in the student council. College representatives are elected by the members from Student council. For IQAC students representatives are nominated. The cultural committee cultural events for the academic year and prepare budget for each representatives motivate the students' to Participate in various co-curricular activities like debate,education, drama, skit, mime, dance, intercollegiate seminar competition, exhibitions, poster competition etc. Student representatives are also nominated on News Letter and college magazine committee.To encourage student for extracurricular activities, college has developed subject associations, where students can take part in various academic and co-curricular aspects. The sports committee is formed in college to promote sportactivities such as cricket, football, table tennis, badminton, carom, chess etc. girls students are members of women's grievance redressed cell. A committee is constituted by the college to promote for healthy environment to all female staff, students and faculties. Anti -Ragging committee is the supervisory and advisory committee in

preserving a culture of ragging free environment in the collegecampus. Student representatives play a major role in informing ragging cases and help to create harmony and to curb ragging.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

To create top class alumni network that maintain a good relationship between the alma mater and its alumni. To facilitate constant interaction with the alumni, maintain support mechanisms for alumni, network and create a healthy and sustainable relationship with the alumni. The M.M.college belives in creation an environment thatfoster continuos leaving development. We intend to keep our alumni engaged involves keeping their knowledge and skills up to date and their network expending. The M.M.G. alumni explore in current globle challenges and learn innovative solutions to overcome them.

Please visit our site to be posted about the offering this semester.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)　　**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

M M Ghodasara Mahila Arts and Commerce College, Junagadh is unique because it is committed to social upliftment through education. The Patel Kelvani Mandal, Junagadh manages the college.

Vision

Every girl of any caste, creed or religion or the remotest rural area of our region may obtain higher education and becomes socially, culturally & economically empowered to lead a dignifies and Nobel life and contributes at her best in the progress story of our new Gujarat and our new India of the 21st century.

Mission

To make our college, an educational institution of wholesome development, where every girl student gets the best opportunity to develop and to strengthen her intellectual, physical and creative potentials and emerges as a mature honest and responsible citizen of our great Indians.

Aims and objectives

1. To promote the noble cause of higher education for girls.

2. To ensure that everydeserving student in the region get an opportunity who is deprivedof college education merely because of adverse socio-economic factors.

3. To cultivate self-confidencein our students, so that they become strong and knowledgable enough for further education and job opportunities.

4. To create social awareness amongst our students in form of inequalities arising from socio-economic factors.

5. To create a personality to fight against injustice at all levels.

File Description	Documents
Paste link for additional information	https://mmgcollegejnd.edu.in/vision-mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Administration and Governance M M Ghodasara Mahila Arts and Commerce College has adopted a decentralized and participatory approach of governance tosafeguard the operations of the college:

- The Board of Management, involving the President of the trust, an Advisory Committee and a Local Managing Committee, supervises the efficient functioning of the college.
- The Governing body is composed of President, Secretary, Principal, Vice Principal, Staff representatives.
- IQAC, a body of quality enhancement, initiates and monitors activities of the college as per the benchmarks.
- The College Council whichconsistsof the heads of departments, internal exam coordinators, and the representative of Students' Council such as CRand GS, assists the Principal in decision making and formulation

of policies.

- The Students' Council which isan elected body of students functioning under the guidance of staff to facilitates student-centric education.
- Administrative staff helps to achieve the administrative goals of the institution.
- College interacts with all major stakeholders through its Student Council, Staff Association, PTA, AlumniAssociation and Advisory Committee.
- College has NCC, NSS, saptdhara and etc. committee for smooth and efficient functioning of the extracurricular activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Teaching and Learning

The lectures are taken by using teaching methods like lectures, debates, group discussions and presentations. The professors deliver lectures through conventional method of white board and marker as well as ICT based teaching and learning tools. Also all the departments take the feedback from the students. And IQAC monitors effective and efficient teaching.

Curriculum Development

In our institution the professorss from different departments like Gujarati, Commerce, Sociology and Economics work as members of Board of Studies in the university. Institution follows the guidelines of the university very strictly.

Examination and Evaluation

Internal exam as well as external exams were conducted through conventional pen and paper method. Internal Marks are given on the basis of attendance, assignment and internal exams. And external exams are conducted by the University.

Research and Development

IQAC and Principal of the college regularly motivate the faculty members to improve and enhance teaching standards, learning standards and research standards. Most of the staff members of the college have published their research papers in national and international journals. Also the staff members encourage college students to participate in the events organized by the University, Govt. and etc. to enhance quality among them.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

M M Ghodasara Mahila Arts and Commerce College, Junagadh is managed by Patel Kelvani Mandal, Junagadh followed by the College Principal.The College Principal supervises the following departments for smooth functioning of the college:

- **IQAC**
- **Vice Principals (one)**
- **Academic Departments consisting of : (a) Arts (b) Commerce (c) Science (d) Self Financed Courses**
- **Extra-Curricular Activities Committees consisting of : (a) Cultural Committee (SAPTDHARA) (b) Sports Committee (c) Women Development Cell (d) Grievance Redressal Committee (e) Anti-Ragging Committee (f)Students' Council etc.**
- **Examination Committee**
- **Library Department consisting of Library In charge, Assistant Librarian and other staff.**
- **Alumni Association.**

Appointment and Service Rules:

- **While implementing the appointment process for the government sanctioned post, it is necessary to strictly consider the educational qualifications, eligibility, experience, age limit, and technical qualifications**

prescribed for the post.
- While implementing the appointment process for the government sanctioned aided post as per the roster.
- No objection certificate should be obtained from the concernedauthority for the recruitment of posts as per the roster while implementing the appointment process for government approved grant aided posts.
- The recruitment of non-teaching posts in college has to be adhered to the various rules and regulations of the Government issued from time to time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

M M Ghodasara Mahila Arts and Commerce College gives due weightage to the employees satisfaction for employees welfare:

Statutory welfare schemes:

- **GPF/ CPF**
- **HRA**
- **Casual Leave**
- **Medical Leave**

Non- statutory welfare

- **Free Wi-Fi**
- **Free Laptop**
- **Gymnasium**
- **Surveillance system for campus security**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For Teaching staff

The college has created a Self appraisal form which is to be

filled by all the staff members. The Self-appraisal form includes aspects such as:

- **Teaching methods adopted.**
- **Innovative practices carried out.**
- **Regularity and punctuality.**
- **Extracurricular participation.**
- **Suggestions for improvement in self competency.**

For Non teaching staff

There is no Performance appraisal system.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial audit is carried out by Poojan & Associates for external audit.

And with an object to help the managing person to evaluate the efficiency of the administration internal audit is carried out for proper and accurate and maintenance of books of accounts. And this is verified by the auditor during the audit.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

94080

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a transparent and well-planned centralized financial management system tomobilizefunds. The Resource Mobilization Policy focuses on achieving the goals and target of the institution ensuring accountability and transparency.The Institution is a centrally managed non-profit organization which ensures the income generated is spent for the institution only. A financial advisory body is in place to manage the funds. Adequate funds are provided for Sports, Cultural activities, Scholarships, Free ships to the deserving students. Transparency and accountability is ensured by conducting an annual audit of the statements.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Thepractices conducted by IQAC are:

1. Promotion of Research

IQAC promotes siginficant research environment amongst staff and students.

2. Streamlining of Administration

IQAC establisheda good pattern of administration. The Management and the Principal gives equal opportunitiesto staff members who are best suited for a particular taskand also, they are provided with opportunities to enhancetheir skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Quality education to the students through an effective and meaningful teaching-learning process is the main function of the college.This plays a vitalrole in enhancing the quality of the academic and co-curricular activitiesof the College in keeping with its vision and mission.IQAC achieves above goal through followingpractices:

- Conducting academic checkannually wherein departments are made to do a performance analysis based on results, assignments, effective curriculum implementation and use of ICT-related pedagogical methodologies. Based on this, the IQAC gives suggestionsto the Departments for internal quality enhancement. It makes recommendations for the Departments to do self-evaluation and to set higher goals to meet new challenges.
- Collecting feedback fromstudents, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the performance especially in academics. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College sensitizes students and employees regarding gender equity and takes the social responsibility of reacting to the events happening in the society by various activities. The institute promotes gender equity in administrative functionality and academic activities. It is evident from the fact that the percentage of girls students is continuously on the rise.

Measures initiated by the institution for the promotion of gender equity during last year:

Safety and Security

An extensive surveillance network with 24x7 monitored CCTV. Rotational duty by all faculty members for discipline and security. Night Patrols by the appointed security guard, Strict insistence on Anti-Ragging Campus.

Awareness campaigns on women's safety and gender sensitivity through lectures, rallies and camps by NSS student volunteers and women cell.

Grievance Redressal Committees for staff and students.

Common Rooms:

Separate common room for girlsstudents on ground floor.

Other Measures Other measures of Gender Sensitization include – Curriculum and Coursework which address gender issues

Tuition fee for girls is totally exempted by Government.

Co-curricular activities.

Blood donation camps are organized by NSS.

Awareness initiatives on health are taken care of by students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

M.M. GhodasaraMahila College has designed methods for the management of waste generated in the campus using the basic waste management strategy of 3R's: Reduce, Reuse and Recycle i.e., Reduce the amount of waste generated, Reuse everything to its maximum after proper segregation and cleaning and keeping things which can be Recycled aside.No classified hazardous waste is generated in the campus. The environmental policy of the institute is to achieve zero discharge and complete utilization of waste with well-designed strategies to make campus clean, hygienic and healthy.

1.Solid waste Management

The college has efficiently taken up the solid waste management issue. The major solid wastes which are generated in the campus are papers and leaf litter waste. We use both sides of the paper to print. We reuse declassified papers. We reuse papers printed on one side. Declassified papers can also be sent to various departments for re use in term tests. A lot of paper waste is sold to the scrap dealer.

2. Liquid waste Management

The College has three R.O. systems for drinking water. The waste water of R.O. systems is used for washroom flushing system in the College.

E-waste Management

We prefer to repair electronic equipment instead of dumping them unless it becomes imperative to do so. E-waste mainly includes

`obsolete electronic devices, such as computer systems, servers, monitors,printers, scanners, copiers, calculators, fax machines, battery cells etc. E-waste is disposed of through vendors is still pending.`

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is always at the forefront of inviting diversity, eradicate stereotypes, enhance self-esteem, encourage students to have a voice and demand educational achievement.

Teachers deliver lectures with an acceptance and appreciation for different ideas, opinions, and learning styles of the students and make an earnest effort to understand cultural characteristics of students.

Along with curriculum, additional communication and G.P.S.C. classes are conducted to make the students from different backgrounds communicate effectively.

Anti- women harassment cell , Grievance Redressal cell and Women Cell aim at social protection, ensuring tolerance and harmony, reducing vulnerability, building human capital, empowering women and girls, cultural, regional inclusion.

Industrial visits expose students to the practical challenges and also make the students from different backgrounds adapt to one another to create a tolerance and harmony in the organization.

During national festivals and other events of the college, we emphasize the importance of tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

NSS activities of our institution mitigate the socioeconomic

diversities and progress them towards leading to a tolerant and harmonious living.

Cultural committee organizes plays,competitions and invited lectures, educates the students and makes them aware of their social responsibilities and understand the implications of their actions. In cultural programs, traditions of various regions are respected.

Students are involved and encouraged to participate in various co-curricular and extracurricular activities to make them mingle with one another and share their opinions and disagreements in a harmonious manner.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India is a vast country with many languages, subcultures, religions and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex .The College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen.

The integrated personality development course (IPDC)offered by university for sem 1 students for the aspects intellectual, mental, physical and spiritual is a rich heritage of our composite culture and is a panacea for all social ills.

The college curriculum has framed topics like Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge, to inculcate constitutional obligations among the students.

Guest lectures are arranged by eminent personalities to deliver

lectures on ethics, values, duties and responsibilities and on saving environment.

The institute organized awareness program on "Traffic rules and regulations" to give guidelines to students on road safety to emphasize their responsibility of following rules.

NSS activities of our institution has the affinity for Philanthropic initiatives which include donation of time or resources to government, charities and organizations at local, national levels to help victims during natural disasters.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://drive.google.com/file/d/1Y6_lZcj7 11NC9NSpLvpVA-4cpPe2qrBr/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute aims to inculcate values and nationalism in the students by celebrating the national festivals

.India is well known for its festivals and cultural diversity. The college helps student to relate with the cultural heritage and connect with their roots, by inculcating the importance of protection, preservation and propagation of Indian culture. International Days are also celebrated with great enthusiasm.

The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behaviour of students in their professional and personal lives.

Republic Day

Independence Day:

Gandhi Jayanthi:

Teachers Day :The Institution celebrates Teacher's Day on 5th September commemorating the birthday of Dr.Sarvapalli Radha Krishnan, a great teacher.

National Voters Day: National Voters Day is celebrated every year on 25th January to spread awareness about the necessity of voting and to encourage young generation towards the voting rights.

International Yoga Day: International Yoga day is celebrated on 21st June every year in the campus. The sessions include orientation on Yoga, its mental and physical benefits and actual performance of some yoga asanas

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Environmental Sustainability :

The College has taken the initiative to create awareness regarding the importance of environment conservation and its role in sustainable national development among students, faculty, stake holders of the college and community.

Context: The most important reason behind the necessity for environmental sustainability is protecting the environment from destruction or degradation being caused by extensive use of vehicles, cutting of trees, irrational use of water, paper and electricity. Further the rising temperatures, more intense storms and altered patterns of precipitation have led to alarming climatic changes globally. We, as educationists have come forward to take measures to conserve and preserve our environment by motivating and involving the young generation.

2. Environmental Studies is compulsory for all UG students in syllabus.

Minimal use of water consumption is ensured although the greenery is connected through a water source.

Rain water harvesting system of the college has the facility for storage as well as for seepage of rain water for increasing underground water level.

A 44kwh unit of Grid-connected Solar Electricity Generating System has been installed in the College.

e-waste management :

Campus is a plastic free zone. Avoid using plastics in and off the campus Plastic.

File Description	Documents
Best practices in the Institutional website	https://mmgcollegejnd.edu.in/images/iqacFiles/YEAR%202022-232702202410110.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is preparing for the 3rd Cycle of NAAC Assessment and Accreditation. The college has well defined Vision, Mission and Core Values which reflect the unique characters of the Institution, needs of the students and value orientation. They are communicated to all its stakeholders.

The motto of the college is 'Sa Vidya YaVimuktaye' which means "education which liberates'. Education, as a planned endeavour, aims at making human beings capable of becoming active, responsible, productive, and caring members of the society. M.M. GhodasaraMahila College to promote the highest quality of academic, ethical and social values among its students. The college envisions setting up very high standards of academics where excellence is achieved through hard work, dedication and brilliance. The college also aims at catering skill based and job oriented courses so as to enable the students a secure future.

The College is committed to:

1. Upholding Human Dignity:

2. Inculcating a sense of Patriotism:

3. Imbibe social and religious harmony:

4. Promotion of ethical behaviour.Code of conduct and ethics promote ethical behaviour among the students thus helping them to become good citizens.

5. Achieving excellence in education.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

M.M.Ghodasara Mahila Arts and Commerce College, affiliated to Bhakta Kavi Narshinh Mehta University,

Integrating the UGC principles, Sustainable Development Goals and HEI core values, the college effectively implements and delivers the curriculum, focusing on contribution to national development, fostering global competencies, Educating a value system and promoting the use of technology.

The mechanism is as follows: Curriculum Delivery Planning

- IQAC prepares an Annual Academic calendar accommodating the university academic calendar and departmental academic plans which is published in the College website.
- The Syllabi of various Programmes, Arts Commerce and BCA and weightage of Internal and External examinations are communicated through the college website.
- Preparation of institutional general timetable, the department timetable, and teachers' course plan
- Add-on, Value-Added and Certificate courses supplementing the university curriculum

Curriculum Delivery Process

1. Faculty members prepare Course Plan focusing on course outcomes.
2. Faculty use LMS-Model and ICT platforms like Google Classroom, YouTube Channel, Microsoft teams etc.
3. doubt solving , mentor support and counslling are conducted after teaching hours.
4. Peer teaching, NPTEL & Inflibnet, Reference book and Computer lab to facilitate advanced learners
5. Effective implementation of experiential learning and value-added courses.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://mmgcollegejnd.edu.in/our-syllabus.php.

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **IQAC prepares an Annual Academic Plan accommodating the university academic calendar and departmental academic plans which is published in the College website.**
- **Induction programmes for first-year students and orientation programmes for parents to give wider knowledge on curriculum and conduct of internal exams.**
- **Preparation and publication of Internal exam timetable well in advance**

Ensuring CIE:

- **Regular tests as part of Formative Assessment Proper conduct of two Internal Exams and Prelim Exams in each semester**
- **Timely evaluation of answer scripts**
- **Time-bound completion of Seminars, Assignments, Projects, Internships and Industrial Visits**
- **Time-bound completion of Add on / Value added courses and distribution of certificates.**
- **Regular Academic Audits by IQAC**
- **Preparation of Stream wise /Batch-wise Outcome Attainment Analysis**
- **Class-wise PTA meetings**
- **Grievance Redressal system and 'Suggestion box' for students' feedback**
- **Activities of Students Council, various cells, Saptdhara, NSS,NCC and departments' extension activities and outreach programmes ensure continuous development**
- **The exam-related grievances collected are scrutinised andcorrective measures are implemented to institutionalise proper mechanisms for continuous evaluat**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mmgcollegejnd.edu.in/academic-calender.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

63

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

596

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

M.M.Ghodasara Mahila Arts and Commerce College is committed to adopt best practices blended with educational value system to achieve goal of excellence in providing quality education to our students. The Institution follows the curriculum of Bhakta Kavi Narsinh Mehta University and attaches high

priority to core areas of human endeavor. The socially
relevant issues relating to Environmental sustainability,
Professional Ethics, Human values, Sensitivity to
Gender,Community development, National integration etc. have
been integrated into the larger framework of the syllabus
through a series of programmes of various departments.

The NCC and NSS of the College has relentlessly pursued its'
good work of spreading awareness among the students and the
larger community about the threats to our environment and the
need to promote sustainability of the environment. Students
are encouraged to participate in various awareness programmes
related to Biological Diversity and its' conservation, World
Environment Day, World Lion Day, Save Wildlife, Rallies etc.

Green audit has been conducted to ensure the green activities
in the campus, like solar pannel instolled among college
campus

To summarise, M.M.Ghodasara Mahila College College always
strives to hape and fine-tune the values and qualities of our
valued students, the future of our society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

90

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	https://mmgcollegejnd.edu.in/images/iqacFiles/Student%20Satisfaction%20Survey%20(SSS%20Analysis%20Report)%202022-232402202412836.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mmgcollegejnd.edu.in/images/iqacFiles/YEAR%202022-232602202419821.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

661

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the

year

420

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Programmes for advanced learners and slow learners the institute implements the selection process of advanced learners and slow learners. We select advanced learners and slow learners based on the basis of the marks obtained in the previous year examination. The interaction of faculty with the students in the classroom helps to identify slow and advanced learners.

Policy Guidelines for Advanced learners

- **To motivates the advanced learners to strive for higher goals and provides additional inputs for better career planning by offering special coaching for higher level competitive examinations.**
- **The special facilities are made available like libraries, computers and internet etc**

Policy Guidelines for Slow learners

- **Slow learners are treated like other students in the class but they are provided extra coaching for improvement and achievement.**
- **The institute helps the slow learners by giving proper guidance and support. The institute conducts extra classes for the difficult subjects. Special attention is given to the students in the class.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1996	**34**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute has conducted various student centric activities at UG a level to improve the quality of teaching-learning methods. Experiential Learning

1-Research Project:-

Students are asked to complete research based projects on topics related to their syllabus.

2-Field Visit:-

Departments arrange field visits to educationally important areas.

3-Industrial Visit:-

The Department plans and organizes the industrial visits.

4-Guest lecturers:-

Departments organize Guest Lectures of eminent experts. Participative Learning

3-Teamwork

NCC and NSS Department organize. Activities like village adoption, Tree Plantation, Swachh Bharat Mission.

4-Group Work Practical and workshops in all individual and group work are also conducted.

Problem solving methodology

1-Research activities

Students are motivated to participate in the Research activities like participation in the Seminar, Workshop, Conferences and Publication work. File Description Documents

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.

- ICT Enabled Teaching is in practice to make classes more exhaustive and thorough.
- Teachers make the best use of ICT in the classrooms. It is found that visual presentations and use of visualizes help the weaker students to imbibe the concepts of the topics and enhance their ideas.
- Teaching learning through ICT is the need of the hour.
- It helps both slow and advanced learners to understand the topics easily and makes the class interesting too.
- Disciplines such as Commerce, Computer Applications, and economics, English, have Practical Components as part of their Curriculum which focus on problem solving skills using ICT techniques and Software.
- Power point presentations, you tube videos are used as an effective and relevant way of teaching during pandemic. It is an effective tool for acquiring information from multiple sources to help students to enhance their knowledge database.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

419

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being a constituent college of thef bhakat kavi narshinh Maheta University. The college follows the University rules and guidelines to conduct the Internal Assessment. Internal Assessment is taken through Assignments and written exams. Teachers ensure that the students are aware of the Internal Assessment Evaluation Criteria. It is discussed with them in detail to enhance transparency and rigor with a view to focus on individual and original work. Students are given opportunities for re-tests to improve themselves if the subject teacher thinks it appropriate. Remedial and Tutorial classes are regularly arranged to provide additional help. Disciplines such as Commerce, Computer Applications, have Practical Components as part of their Curriculum which focus on problem solving skills using ICT techniques and software. The Internal Assessment forms a part of a continuous evaluation system conducted through written Tests, , Assignments, Projects. All of these together constitute an

integral part of Internal Examination which is carried out in a well-planned and systematic manner. The marks are sent to the University after carefully uploading and cross-checking them so that any discrepancy does not arise. If any error is detected in the final mark-sheet in spite of rigorous scrutiny, it is promptly reported to the University by the College. File Description Documents

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Our college has a standard mechanism for grievances of all kinds including examination and assessment. To maintain highest transparency in internal assessment, the college has formed exam grievance which looks after exam related grievances of all kinds. Students are informed to lodge their grievance and submit it the exam committee. The exam committee consults the matter with the concerned department and solve the issue in maximum of a week's time. In case of error on part of the college, the student is considered for due rewards. Remedial exam is also conducted for the slow learners, for students who remained absent due to medical conditions and for those who need improvement in their performance. The grievance committee oversee all the queries related to assessment dissatisfaction and address its smooth solution. In this way, transparency is maintained.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

For an improved teaching-learning, it becomes extremely necessary that both the teachers and students are informed clearly about the programme outcomes, programme specific outcomes and course outcomes of the programmes offered. The clarity in understanding contents, scope and limitations (if any) of programme or course enables the faculty to plan for entire teaching process and to execute the lecture delivery in an efficient manner. The individual course outcomes of all subjects are also properly stated on the college website. Many teachers are also the members of Board of Studies; thus, the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning. The college also motivated and sent teachers to attend special workshops, symposia on course development and programme outcome so that better result can be achieved.

https://mmgcollegejnd.edu.in/images/iqacFiles/Program%20Outco mes,%20Program%20Specific%20Outcomes%20and%20Course%20Outcome s%202021200220247684.pdf

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://mmgcollegejnd.edu.in/images/iqa cFiles/Program%20Outcomes,%20Program%20 Specific%20Outcomes%20and%20Course%20Ou tcomes%202021200220247684.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

the college follows systematic process of The college offers 3 programme B.COM,B.A.,B.C.A.in Humanities and follows the curriculum designed and prescribed by the BOS of the university. These BOS of respective subjects design the course in the light of specific objectives stated and the college aims to achieve those objectives. The objectives of various courses are mentioned in their curriculum document

and the same is explained to the students by respective teachers. The study material and content developed by teachers also indirectly indicate towards the motifs of course delivery. The college ensures that all academic activities are organized based on the general and specific course outcomes. These program outcomes and course outcomes are displayed separately on college website. Collecting and evaluating data on programme and course outcomes for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

539

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mmgcollegejnd.edu.in/feedback.php?fcatIds=8

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

academic year 2022-23,the college has conducted extension activities to sensitize students regarding issues

Pertaining to their physical and mental health as well as the overall wellbeing as society and environment.

The activities were organized by the NSS unit under two categories: Regular activities and special camp.

Within the submit of regular programmer such as our students were organized RAKHI exhibition cam sale "vaccination clean and green college for with students collected west among college campus and hostel

areas and near by college one as secondly students are Joined poster rally with raised slogan on, save the water,

save the earth, save the girl child, clean India, green India etc. other events , celebrating International women's Day, Environment day, yoga Day. The special camp, held during, it emphasized

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

academic year 2022-23,the college has conducted extension activities to sensitize students regarding issues

Pertaining to their physical and mental health as well as the overall wellbeing as society and environment.

The activities were organized by the NSS unit under two categories: Regular activities and special camp.

Within the submit of regular programmer such as our students were organized RAKHI exhibition cam sale "vaccination clean and green college for with students collected west among college campus and hostel

areas and near by college one as secondly students are Joined poster rally with raised slogan on, save the water,

save the earth, save the girl child, clean India, green India

etc. other events , celebrating International women's Day, Environment day, yoga Day. The special camp, held during, it emphasized

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

850

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Classroom: 33

Laboratories: 3

Total Computers: 216 (Include 40 Laptop)

Library and Reading Room: 2

Seminar Hall: 1

NAAC Room IQAC Room: 1

Classroom

There are 33 fully-furnished, well ventilated, spacious lecture rooms / classrooms, for conducting theory classes. Most of the classrooms are furnished with LCD projector and internet facility to adapt advanced teaching methods.

Laboratories

Institute has 3 laboratories to carry out the academic experiments prescribed by BKNMU.

Computing facilities

There are 176 computers and 40 laptops. The entire computers area unit is connected with local area network and internet facility. The institute has licensed software's like Windows Operating System, Microsoft Office , NT Server include 15 Clients , Visual Studio 6.0 Professional, Borland Turbo C++, Lotus 123, Borland bBase-III, Accounting Software – MUNIM, Fee Receipt Software, Library Software-ACHHARYA, Tally EPR Accounting Software, Redhat Linux, Word star 4.0 etc. In addition to the regular activities students can download research papers, browse internet, prepare report, power point presentation etc. The institute has 40Mbps * 3 Broadband internet facility through LAN. In Lab 104 total 38 computers were upgraded in the current year.

Seminar Hall

A Seminar hall with good audio visual facilities is provided. This seminar hall has seating capacity of 1000 students and is being used for conferences, seminars, workshops, placement activities as well as cultural activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/1yAvgC6Gqr9zwoCH_gyLbXW6f_SyaJ6U6/edit?usp=drive_link&ouid=104280598293999019795&rtpof=true&sd=true

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
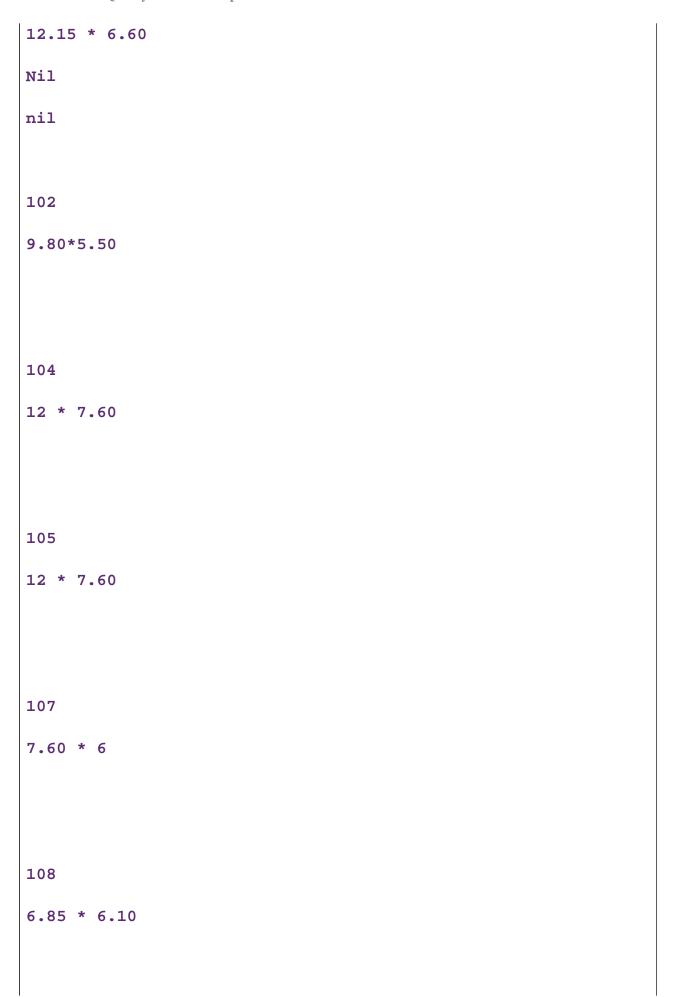
SPORTS ACTIVITIES

Outdoor Sports Infrastructure:

Sports		
No. of Ground / Kit		
Area / size (Meter)		
Year of Establishment		
Basket ball	16*30 Meter	2015
Hand ball	40*20 Meter	1994
Khokho	27*16 Meter	2012
Badminton	24*12 Meter	

2018

Softball

60*60 Feet

2005

Indoor Infrastructure:

No. of Ground / Kit

Area / size (Meter)

Year of

Establishment

Table Tennis

9*5 Feet

1994

Carrom Board

74*74 cm

1994

Judo, Karate

2.5*6 Feet

2015

Chess

1*1 Feet

1994

Yoga mates

6 yoga mates

2022-23

CULTURAL ACTIVITIES

INFRASTRUCTURE FOR CULTURAL ACTIVITIE

No. of cupboard

No. of cloths paired /ornaments

No. of paired OF ornaments

1

–

230

nil

1

88

–

ICT enabled Year of Establishment

Class room no.

Area / size (Meter)

Year of

Establishment

101

12.15 * 6.60

Nil

nil

102

9.80*5.50

104

12 * 7.60

105

12 * 7.60

107

7.60 * 6

108

6.85 * 6.10

201

12.15 * 6.60

203

12.20 * 7.95

205

7.60 * 6.05

206

7.60 * 5.95

207

7.60 * 5.85

208

7.60 * 5.85

209

7.60 * 6.10

211

8.85 * 4.05

212

8.85 * 3.85

301

9.20 * 8.20

309

7.50 * 5.90

311

7.50 * 5.90

313

8.90 * 5.95

Seminar hall

32 *10.66

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1yAvgC6Gqr9zwoCH_gyLbXW6f_SyaJ6U6/edit?usp=drive_link&ouid=10428059829399019795&rtpof=true&sd=true

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1yAvgC6Ggr9zwoCH_gyLbXW6f_SyaJ6U6/edit?usp=drive_link&ouid=104280598293999019795&rtpof=true&sd=true
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6094429.43

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has computerized system. All the books are updated on computers regularly and for this purpose college uses "ACHARYA" software. Librarian uploads the purchased books on this software with the code and cupboard number so that the required book can be easily found out. borrowing and returning of books are possibles with the ACHARYA software.

Also Library has computer, scanner and printer.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://nlist.inflibnet.ac.in/index.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

168215

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

61

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

M M Ghodasara Mahila Arts and Commerce College with has a BCA team of dedicated Computer skilled staff to cater to the needs related to IT infrastructure and maintenance. The institute periodically upgrades the IT infrastructure based on the requirements given by the respective departments. There are total 176 computers, 40 Laptops and 3 servers available in the institute.

The systems are connected with local area network and internet with 40Mbps * 3 speed. All the software's and other applications are periodically updated before the expiration. Also, all the application software are upgraded regularly as per the requirements.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

176

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6094429.43

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The following mention facts are evident that, there are established system and procedures for maintaining and utilizing physical, academic and support facilities.

Our College is certified by AISHE, LIC

Class Rooms:

Utilization:

Classrooms are used for the regular academic activities (teaching and examination) as per the time-table.

Maintenance:

The maintenance of class rooms such as cleaning is carried out with the help of housekeeping staff regularly.

Computer Lab:

Utilization:

All the labs are used for the conduction of regular academic activities as per the time-table, which is prepared before the commencement of every semester.

Maintenance:

Before the commencement of each semester, laboratory incharge checks the stock of consumable resources and working condition of the laboratory equipment.

Library:

Utilization: EVERDAY 12 HOURS OPEN THE LIBRARY FOR THE STUDENTS

The students aspiring to use reading room have to enter their details such as name, department, login and logout time in the register kept at the entrance of the library.

Maintenance:

Qualified library staffs is employed for the maintenance of the library.

Sports Facility

Utilization:

The sports facility is made available to all the students throughout the year.

Maintenance:

Maintenance of the sport complex is supervised by Physical Education Department.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

749

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

245

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

245

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/

Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per the Bhakta Kavi Narsinh Maheta University, the student

council is formed. The class students involve sexual harassment cell, anti-Ragging cell, students from NSS & NCC unit, toppers, representative of girl students,, sports & cultural activities are included in the student council. College representatives are elected by the members from Student council. For IQAC students representatives are nominated. The cultural committee cultural events for the academic year and prepare budget for each representatives motivate the students' to Participate in various co-curricular activities like debate,education, drama, skit, mime, dance, intercollegiate seminar competition, exhibitions, poster competition etc. Student representatives are also nominated on News Letter and college magazine committee.To encourage student for extracurricular activities, college has developed subject associations, where students can take part in various academic and co-curricular aspects. The sports committee is formed in college to promote sportactivities such as cricket, football, table tennis, badminton, carom, chess etc. girls students are members of women's grievance redressed cell. A committee is constituted by the college to promote for healthy environment to all female staff, students and faculties. Anti -Ragging committee is the supervisory and advisory committee in preserving a culture of ragging free environment in the collegecampus. Student representatives play a major role in informing ragging cases and help to create harmony and to curb ragging.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

To create top class alumni network that maintain a good relationship between the alma mater and its alumni. To facilitate constant interaction with the alumni, maintain support mechanisms for alumni, network and create a healthy and sustainable relationship with the alumni. The M.M.college belives in creation an environment thatfoster continuos leaving development. We intend to keep our alumni engaged involves keeping their knowledge and skills up to date and their network expending. The M.M.G. alumni explore in current globle challenges and learn innovative solutions to overcome them. Please visit our site to be posted about the offering this semester.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

M M Ghodasara Mahila Arts and Commerce College, Junagadh is unique because it is committed to social upliftment through education. The Patel Kelvani Mandal, Junagadh manages the college.

Vision

Every girl of any caste, creed or religion or the remotest rural area of our region may obtain higher education and becomes socially, culturally & economically empowered to lead a dignifies and Nobel life and contributes at her best in the progress story of our new Gujarat and our new India of the 21st century.

Mission

To make our college, an educational institution of wholesome development, where every girl student gets the best opportunity to develop and to strengthen her intellectual, physical and creative potentials and emerges as a mature honest and responsible citizen of our great Indians.

Aims and objectives

1. To promote the noble cause of higher education for girls.

2. To ensure that everydeserving student in the region get an opportunity who is deprivedof college education merely because of adverse socio-economic factors.

3. To cultivate self-confidencein our students, so that they become strong and knowledgable enough for further education and job opportunities.

4. To create social awareness amongst our students in form of inequalities arising from socio-economic factors.

5. To create a personality to fight against injustice at all levels.

File Description	Documents
Paste link for additional information	https://mmgcollegejnd.edu.in/vision-mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Administration and Governance M M Ghodasara Mahila Arts and Commerce College has adopted a decentralized and participatory approach of governance tosafeguard the operations of the college:

- **The Board of Management, involving the President of the trust, an Advisory Committee and a Local Managing Committee, supervises the efficient functioning of the college.**
- **The Governing body is composed of President, Secretary, Principal, Vice Principal, Staff representatives.**
- **IQAC, a body of quality enhancement, initiates and monitors activities of the college as per the benchmarks.**
- **The College Council whichconsistsof the heads of departments, internal exam coordinators, and the representative of Students' Council such as CRand GS, assists the Principal in decision making and formulation of policies.**
- **The Students' Council which isan elected body of students functioning under the guidance of staff to facilitates student-centric education.**
- **Administrative staff helps to achieve the administrative goals of the institution.**
- **College interacts with all major stakeholders through its Student Council, Staff Association, PTA, AlumniAssociation and Advisory Committee.**
- **College has NCC, NSS, saptdhara and etc. committee for smooth and efficient functioning of the extracurricular activities.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Teaching and Learning

The lectures are taken by using teaching methods like lectures, debates, group discussions and presentations. The professors deliver lectures through conventional method of white board and marker as well as ICT based teaching and learning tools. Also all the departments take the feedback from the students. And IQAC monitors effective and efficient teaching.

Curriculum Development

In our institution the professorss from different departments like Gujarati, Commerce, Sociology and Economics work as members of Board of Studies in the university. Institution follows the guidelines of the university very strictly.

Examination and Evaluation

Internal exam as well as external exams were conducted through conventional pen and paper method. Internal Marks are given on the basis of attendance, assignment and internal exams. And external exams are conducted by the University.

Research and Development

IQAC and Principal of the college regularly motivate the faculty members to improve and enhance teaching standards, learning standards and research standards. Most of the staff members of the college have published their research papers in national and international journals. Also the staff members encourage college students to participate in the events organized by the University, Govt. and etc. to enhance quality among them.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

M M Ghodasara Mahila Arts and Commerce College, Junagadh is managed by Patel Kelvani Mandal, Junagadh followed by the College Principal.The College Principal supervises the following departments for smooth functioning of the college:

- IQAC
- Vice Principals (one)
- Academic Departments consisting of : (a) Arts (b) Commerce (c) Science (d) Self Financed Courses
- Extra-Curricular Activities Committees consisting of : (a) Cultural Committee (SAPTDHARA) (b) Sports Committee (c) Women Development Cell (d) Grievance Redressal Committee (e) Anti-Ragging Committee (f)Students' Council etc.
- Examination Committee
- Library Department consisting of Library In charge, Assistant Librarian and other staff.
- Alumni Association.

Appointment and Service Rules:

- While implementing the appointment process for the government sanctioned post, it is necessary to strictly consider the educational qualifications, eligibility, experience, age limit, and technical qualifications prescribed for the post.
- While implementing the appointment process for the government sanctioned aided post as per the roster.
- No objection certificate should be obtained from the concernedauthority for the recruitment of posts as per the roster while implementing the appointment process for government approved grant aided posts.
- The recruitment of non-teaching posts in college has to

be adhered to the various rules and regulations of the Government issued from time to time.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

M M Ghodasara Mahila Arts and Commerce College gives due weightage to the employees satisfaction for employees welfare:

Statutory welfare schemes:

- **GPF/ CPF**
- **HRA**
- **Casual Leave**
- **Medical Leave**

Non- statutory welfare

- **Free Wi-Fi**
- **Free Laptop**
- **Gymnasium**
- **Surveillance system for campus security**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For Teaching staff

The college has created a Self appraisal form which is to be

filled by all the staff members. The Self-appraisal form includes aspects such as:

- Teaching methods adopted.
- Innovative practices carried out.
- Regularity and punctuality.
- Extracurricular participation.
- Suggestions for improvement in self competency.

For Non teaching staff

There is no Performance appraisal system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial audit is carried out by Poojan & Associates for external audit.

And with an object to help the managing person to evaluate the efficiency of the administration internal audit is carried out for proper and accurate and maintenance of books of accounts. And this is verified by the auditor during the audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

94080

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a transparent and well-planned centralized financial management system tomobilizefunds. The Resource Mobilization Policy focuses on achieving the goals and target of the institution ensuring accountability and transparency.The Institution is a centrally managed non-profit organization which ensures the income generated is spent for the institution only. A financial advisory body is in place to manage the funds. Adequate funds are provided for Sports, Cultural activities, Scholarships, Free ships to the deserving students. Transparency and accountability is ensured by conducting an annual audit of the statements.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Thepractices conducted by IQAC are:

1. Promotion of Research

IQAC promotes siginficant research environment amongst staff and students.

2. Streamlining of Administration

IQAC establisheda good pattern of administration. The Management and the Principal gives equal opportunitiesto staff members who are best suited for a particular taskand also, they are provided with opportunities to enhancetheir skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Quality education to the students through an effective and meaningful teaching-learning process is the main function of the college.This plays a vitalrole in enhancing the quality of the academic and co-curricular activitiesof the College in keeping with its vision and mission.IQAC achieves above goal through followingpractices:

- Conducting academic checkannually wherein departments are made to do a performance analysis based on results, assignments, effective curriculum implementation and use of ICT-related pedagogical methodologies. Based on this, the IQAC gives suggestionsto the Departments for internal quality enhancement. It makes recommendations for the Departments to do self-evaluation and to set higher goals to meet new challenges.
- Collecting feedback fromstudents, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the performance especially in academics. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College sensitizes students and employees regarding gender equity and takes the social responsibility of reacting to the events happening in the society by various activities. The institute promotes gender equity in administrative functionality and academic activities. It is evident from the fact that the percentage of girls students is continuously on the rise.

Measures initiated by the institution for the promotion of gender equity during last year:

Safety and Security

An extensive surveillance network with 24x7 monitored CCTV. Rotational duty by all faculty members for discipline and security. Night Patrols by the appointed security guard, Strict insistence on Anti-Ragging Campus.

Awareness campaigns on women's safety and gender sensitivity through lectures, rallies and camps by NSS student volunteers and women cell.

Grievance Redressal Committees for staff and students.

Common Rooms:

Separate common room for girlsstudents on ground floor.

Other Measures Other measures of Gender Sensitization include - Curriculum and Coursework which address gender issues

Tuition fee for girls is totally exempted by Government.

Co-curricular activities.

Blood donation camps are organized by NSS.

Awareness initiatives on health are taken care of by students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for	B. Any 3 of the above

alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

M.M. GhodasaraMahila College has designed methods for the management of waste generated in the campus using the basic waste management strategy of 3R's: Reduce, Reuse and Recycle i.e., Reduce the amount of waste generated, Reuse everything to its maximum after proper segregation and cleaning and keeping things which can be Recycled aside.No classified hazardous waste is generated in the campus. The environmental policy of the institute is to achieve zero discharge and complete utilization of waste with well-designed strategies to make campus clean, hygienic and healthy.

1.Solid waste Management

The college has efficiently taken up the solid waste management issue. The major solid wastes which are generated in the campus are papers and leaf litter waste. We use both sides of the paper to print. We reuse declassified papers. We reuse papers printed on one side. Declassified papers can also be sent to various departments for re use in term tests. A lot of paper waste is sold to the scrap dealer.

2. Liquid waste Management

The College has three R.O. systems for drinking water. The waste water of R.O. systems is used for washroom flushing system in the College.

E-waste Management

We prefer to repair electronic equipment instead of dumping them unless it becomes imperative to do so. E-waste mainly includes obsolete electronic devices, such as computer systems, servers, monitors,printers, scanners, copiers, calculators, fax machines, battery cells etc. E-waste is disposed of through vendors is still pending.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft	**A. Any 4 or all of the above**

copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is always at the forefront of inviting diversity, eradicate stereotypes, enhance self-esteem, encourage students to have a voice and demand educational achievement.

Teachers deliver lectures with an acceptance and appreciation for different ideas, opinions, and learning styles of the students and make an earnest effort to understand cultural characteristics of students.

Along with curriculum, additional communication and G.P.S.C. classes are conducted to make the students from different backgrounds communicate effectively.

Anti- women harassment cell , Grievance Redressal cell and Women Cell aim at social protection, ensuring tolerance and harmony, reducing vulnerability, building human capital, empowering women and girls, cultural, regional inclusion.

Industrial visits expose students to the practical challenges and also make the students from different backgrounds adapt to one another to create a tolerance and harmony in the organization.

During national festivals and other events of the college, we emphasize the importance of tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and

other diversities

NSS activities of our institution mitigate the socioeconomic
diversities and progress them towards leading to a tolerant
and harmonious living.

Cultural committee organizes plays,competitions and invited
lectures, educates the students and makes them aware of their
social responsibilities and understand the implications of
their actions. In cultural programs, traditions of various
regions are respected.

Students are involved and encouraged to participate in
various co-curricular and extracurricular activities to make
them mingle with one another and share their opinions and
disagreements in a harmonious manner.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India is a vast country with many languages, subcultures,
religions and ethnic diversities governed and guided by the
Constitution irrespective of caste, religion, race sex .The
College sensitizes the students and the employees of the
institution to the constitutional obligations about values,
rights, duties and responsibilities of citizens which enables
them to conduct as a responsible citizen.

The integrated personality development course (IPDC)offered
by university for sem 1 students for the aspects
intellectual, mental, physical and spiritual is a rich
heritage of our composite culture and is a panacea for all
social ills.

The college curriculum has framed topics like Professional

ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge, to inculcate constitutional obligations among the students.

Guest lectures are arranged by eminent personalities to deliver lectures on ethics, values, duties and responsibilities and on saving environment.

The institute organized awareness program on "Traffic rules and regulations" to give guidelines to students on road safety to emphasize their responsibility of following rules.

NSS activities of our institution has the affinity for Philanthropic initiatives which include donation of time or resources to government, charities and organizations at local, national levels to help victims during natural disasters.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://drive.google.com/file/d/1Y6_lZcj71lNC9NSpLvpVA-4cpPe2grBr/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute aims to inculcate values and nationalism in the students by celebrating the national festivals

.India is well known for its festivals and cultural diversity. The college helps student to relate with the cultural heritage and connect with their roots, by inculcating the importance of protection, preservation and propagation of Indian culture. International Days are also celebrated with great enthusiasm.

The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behaviour of students in their professional and personal lives.

Republic Day

Independence Day:

Gandhi Jayanthi:

Teachers Day :The Institution celebrates Teacher's Day on 5th September commemorating the birthday of Dr.Sarvapalli Radha Krishnan, a great teacher.

National Voters Day: National Voters Day is celebrated every year on 25th January to spread awareness about the necessity of voting and to encourage young generation towards the voting rights.

International Yoga Day: International Yoga day is celebrated on 21st June every year in the campus. The sessions include orientation on Yoga, its mental and physical benefits and actual performance of some yoga asanas

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Environmental Sustainability :

The College has taken the initiative to create awareness regarding the importance of environment conservation and its role in sustainable national development among students, faculty, stake holders of the college and community.

Context: The most important reason behind the necessity for environmental sustainability is protecting the environment from destruction or degradation being caused by extensive use of vehicles, cutting of trees, irrational use of water, paper and electricity. Further the rising temperatures, more intense storms and altered patterns of precipitation have led to alarming climatic changes globally. We, as educationists have come forward to take measures to conserve and preserve our environment by motivating and involving the young generation.

2. Environmental Studies is compulsory for all UG students in

syllabus.

Minimal use of water consumption is ensured although the greenery is connected through a water source.

Rain water harvesting system of the college has the facility for storage as well as for seepage of rain water for increasing underground water level.

A 44kwh unit of Grid-connected Solar Electricity Generating System has been installed in the College.

e-waste management :

Campus is a plastic free zone. Avoid using plastics in and off the campus Plastic.

File Description	Documents
Best practices in the Institutional website	https://mmgcollegejnd.edu.in/images/iqacFiles/YEAR%202022-232702202410110.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is preparing for the 3rd Cycle of NAAC Assessment and Accreditation. The college has well defined Vision, Mission and Core Values which reflect the unique characters of the Institution, needs of the students and value orientation. They are communicated to all its stakeholders.

The motto of the college is 'Sa Vidya YaVimuktaye' which means "education which liberates'. Education, as a planned endeavour, aims at making human beings capable of becoming active, responsible, productive, and caring members of the society. M.M. GhodasaraMahila College to promote the highest quality of academic, ethical and social values among its

students. The college envisions setting up very high standards of academics where excellence is achieved through hard work, dedication and brilliance. The college also aims at catering skill based and job oriented courses so as to enable the students a secure future.

The College is committed to:

1. Upholding Human Dignity:

2. Inculcating a sense of Patriotism:

3. Imbibe social and religious harmony:

4. Promotion of ethical behaviour.Code of conduct and ethics promote ethical behaviour among the students thus helping them to become good citizens.

5. Achieving excellence in education.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To provide Holistic education.

2. To sustain, promote and enhance the quality of education.

3. To enable students to face the challenges of globalization.

4. To equip them with technological skills.

5. To develop competence, commitment and compassion so that they shed off ignorance, poverty, class, caste and religious distinctions.

The mission statements of the M.M. GhodasaraMahila college are aimed at translating the vision of the college into reality through a well-planned action plan and define its endeavour and engagement.

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